

MINUTES OF THE REGULAR MEETING OF THE **GEORGETOWN CHARTER TOWNSHIP BOARD** HELD FEBRUARY 22, 2021.

The meeting was called to order by Chairman Jim Wierenga at 7:00 p.m.

Prayer for guidance by John Schwalm

Pledge of Allegiance to the Flag

Roll Call

Members present: Jim Wierenga, Ryan Kidd, Katherine Henry, Gary Veldink, Becky Steele, John Schwalm, Michael Bosch

Also present: Daniel Carlton, Township Superintendent; Rod Weersing, Assistant Superintendent

Absent: None

**#210222-01 - Agenda as presented for February 22, 2021**

Moved by Gary Veldink, seconded by Becky Steele, to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY.

**#210222-02 – Water/Sewer Presentation**

**#210222-03 – Communications, letters and reports: Received for information, to be filed:**

- a. [January 20, 2021](#) Planning Commission meeting minutes
- b. [February 1, 2021](#) Finance Committee meeting minutes
- c. JHA [January 2021](#) Newsletter and [Open House Invitations](#)
- d. [December 2020](#) Sheriff Report
- e. [February 3, 2021](#) Planning Commission meeting minutes
- f. [February 8, 2021](#) Utilities Committee meeting minutes
- g. [February 15, 2021](#) Finance Committee meeting minutes

**#210222-04 – Public Comments for items remaining on the agenda**

There were members of the public in attendance, but there were no public comments.

**#210222-05 - Consent agenda**

Moved by Gary Veldink, seconded by Becky Steele, to grant the following.

- a. Approval of minutes of the previous board meeting on [January 25, 2021](#).
- b. Approval of the regular monthly bills for [January 29, 2021](#), [February 12, 2021](#), the [visa bills](#), the [utility bills](#) and [tax bills](#).
- c. Approval of the layout of the Preliminary Plat of Hidden Lake West No. 1, P.P. # 70-14-18-100-001, Located At 7900 48th Ave, Zoned Low Density Residential (LDR), Georgetown Township, Ottawa County, as recommended by the Planning Commission. ([plat map](#), [staff report](#))

MOTION CARRIED UNANIMOUSLY.

**#210222-06 – (REZ2103) (Ordinance 2021-03) Fairway Estates LP** (Gleneagle PUD), Joseph Byker, 2905 Wilson Ave. SW, Grandville, is requesting to change from PUD to Low Density Residential (LDR) for the following parcels.

- a. P.P. # 70-14-26-400-092, located at 1033 Parsons St.;
- b. Part of P.P. # 70-14-26-400-047, located at 1015 Parsons St.;
- c. Part of P.P. # 70-14-26-400-048, located at 1003 Parsons St.;
- d. Part of P.P. # 70-14-26-400-024, located at 957 Parsons St.;
- e. Part of P.P. # 70-14-26-400-093, located off Castlebay Way,

Georgetown Township, Ottawa County, Michigan. ([staff report](#), [application](#), [rezoned parcels](#), [land split-property line adjustment overview](#))

Victor Vuong, Zoning Administrator, was present and stated that the concerns were adequately addressed at the Planning Commission. He stated that as long as the application meets the requirements in the ordinance, the application has to be approved and the Planning Commission determined that all the standards in the ordinance have been met.

The developer was present via Zoom and made public comments.

**Georgetown Charter Township  
Ottawa County, Michigan  
(Ordinance No. 2021-03)**

At a regular meeting of the Georgetown Charter Township Board held at the Township offices on February 22, 2021, beginning at 7:00 p.m., Township Board Member Gary Veldink, made a motion to adopt this Ordinance because the proposed zoning designation is **consistent** with the Master plan and the Future Land Use Map for the area; the area is **capable** of sustaining the uses within the LDR district without additional public funds; the uses allowed within the LDR district are **compatible** with the neighboring uses and to adopt the staff report as finding of fact, which motion was seconded by Township Board Member Becky Steele:

**AN AMENDMENT TO THE GEORGETOWN CHARTER TOWNSHIP  
ZONING ORDINANCE, AS AMENDED, AND MAP**

THE CHARTER TOWNSHIP OF GEORGETOWN (the “Township”) ORDAINS:

ARTICLE 1. The map of the Georgetown Charter Township Zoning Ordinance, as amended, is hereby amended to read as follows:

**(REZ2103) (Ordinance 2021-03) Fairway Estates LP** (Gleneagle PUD), Joseph Byker, 2905 Wilson Ave. SW, Grandville, is requesting to change from PUD to Low Density Residential (LDR) for the following parcels:

- a. P.P. # 70-14-26-400-092, located at 1033 Parsons St.;
- b. Part of P.P. # 70-14-26-400-047, located at 1015 Parsons St.;
- c. Part of P.P. # 70-14-26-400-048, located at 1003 Parsons St.;

- d. Part of P.P. # 70-14-26-400-024, located at 957 Parsons St.;
- e. Part of P.P. # 70-14-26-400-093, located off Castlebay Way, Georgetown Township, Ottawa County, Michigan.

Except as expressly modified by the above, the balance of the Zoning Map of the Georgetown Charter Township Zoning Ordinance, as amended, shall remain unchanged and in full force and effect.

ARTICLE 2. Severability. In the event that any one or more sections, provisions, phrases, or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or other words of this Ordinance.

ARTICLE 3. Except as specified above, the balance of the Georgetown Charter Township Zoning Ordinance, as amended, and map shall remain unchanged and in full force and effect.

ARTICLE 4. Effective Date. The provisions of this Ordinance shall take effect upon the expiration of seven (7) days from the date of publication after the adoption of this Ordinance or a summary of its provisions in accordance with the law.

The vote in favor of adopting this Ordinance was as follows:

- Yeas: Jim Wierenga, Ryan Kidd, Gary Veldink, Becky Steele, John Schwalm, Michael Bosch
- Nays: Katherine Henry
- Absent: None

MOTION CARRIED AND ORDINANCE DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of an Ordinance adopted by Georgetown Charter Township Board at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

Dated: \_\_\_\_\_, 2021

By \_\_\_\_\_  
 Ryan Kidd  
 Georgetown Charter Township Clerk

**#210222-07 – Receive [Application](#) for Industrial Facilities Exemption Certificate Application (Act 198) from Automated Machine Systems, Inc., 6651 Pine Ridge Court, Jenison, MI, 49428, P.P. # 70-14-22-477-003.**

Moved by Gary Veldink, seconded by John Schwalm, to approve the following resolution to receive an application for an Industrial Facilities Exemption Certificate and to schedule a public hearing for March 22, 2021, as recommended by the Finance Committee:

**RECEIVING AUTOMATED MACHINE SYSTEMS, INC.  
6651 PINE RIDGE COURT CERTIFICATE APPLICATION (ACT 198)**

Whereas, Automated Machine Systems Inc., has submitted an application for an Industrial Facilities Exemption Certificate; and

Whereas, the Township Board of Georgetown Township must approve or disapprove said application in accordance to Act 198 of 1974; and

Whereas, section 5 of Act 198 of 1974 requires the hearing of opinion from the applicant, the assessor and the affected taxing units.

BE IT RESOLVED, that a public hearing be held March 22, 2021 to hear public opinion concerning said application.

Yeas: Jim Wierenga, Ryan Kidd, Gary Veldink, Becky Steele, John Schwalm, Michael Bosch, Katherine Henry

Nays: None

Absent: None

Note: The fee has been paid

MOTION CARRIED UNANIMOUSLY.

**#210222-08 – Review Cable Contracts**

Moved by Jim Wierenga, seconded by Katherine Henry, to eliminate the PEG fees paid by residents related to WCET’s equipment since they have a surplus of equipment, and this item was moved forward to the Board by the Finance Committee.

Gary Veldink stated that a percentage could be added in the future if necessary for equipment.

1. [ACENTEK VIDEO SERVICE FRANCHISE AGREEMENT 2019.05.13.PDF](#)
2. [ATT FRANCHISE AGREEMENT.PDF](#)
3. [CHARTER CONTRACT 2022.PDF](#)
4. [COMCAST FRANCHISE AGREEMENT 141001.PDF](#)

Moved by Gary Veldink, seconded by Becky Steele, to postpone the motion to give WCET a chance to come in to provide more information to either the Finance Committee or Board.

Yeas: Jim Wierenga, Ryan Kidd, Gary Veldink, Becky Steele, John Schwalm, Michael Bosch  
Nays: Katherine Henry  
Absent: None

MOTION CARRIED.

**#210222-09 – Appoint Alternate for Board of Review**

Moved by Gary Veldink, seconded by Ryan Kidd, to approve the appointment of Richard Brazeau as the Alternate to the Board of Review with a term ending on 12/31/2022, as recommended by the Finance Committee.

Documents: [RICHARD BRAZEAU APPLICATION FOR BOARD OF REVIEW ALTERNATE.PDF](#)

MOTION CARRIED UNANIMOUSLY.

**#210222-10 – Change to Code Enforcement Complaint Form**

Moved by Michael Bosch, seconded by Ryan Kidd, to authorize the Superintendent to change the information on the Complaint Form that says “WE DO NOT SHARE THIS INFORMATION WITH THE PERSON AGAINST WHOM YOU ARE COMPLAINING” to “ALL INFORMATION ON THIS FORM WILL BE TREATED AS PUBLIC INFORMATION”, and to end the practice of redacting the information listed under the Person Making Complaint section when a copy of the form is requested under the Freedom of Information Act or otherwise, as recommended by the Finance Committee.

Documents: [CODE ENFORCEMENT COMPLAINT FORM.PDF](#)

Yeas: Katherine Henry, Ryan Kidd, Gary Veldink, Michael Bosch  
Nays: Jim Wierenga, Becky Steele, John Schwalm  
Absent: None

MOTION CARRIED.

**#210222-11 – Public Comment**

There were public comments.

**#210222-12 – Discussion and General information**

There was board discussion including the following topics:  
Prayer for guidance, board members interested;  
Publications (MTA and MML) for board members;  
Video of the Zoom people who were participating in the meeting and the wording on the notice;  
Perpetual care report with past date;  
Road pavement schedule for oldest roads first;  
Policy for De Minimis Benefits discussed at Finance;  
Election Coordinating Contract with Ottawa County with the Board consensus to not take any action on the contract and to “opt-out” of running the school elections;

Plans for water/sewer, sidewalks and pavement of roads;  
Ottawa County Commissioners changed their by-laws and it could be addressed by the Board.

**#210222-13 - Meeting Adjourned**

Moved by Becky Steele, seconded by John Schwalm, to adjourn the meeting at 9:30 p.m.

MOTION CARRIED UNANIMOUSLY.

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Jim Wierenga, Supervisor

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Ryan Kidd, Clerk