



## Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

### Election Commission Meeting Agenda

July 9, 2018, 7:15 p.m.

#### 1. PUBLIC NOTICE

NOTICE TO ALL RESIDENTS OF GEORGETOWN CHARTER TOWNSHIP

AND OTHER INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the Georgetown Township Election Commission will hold a meeting on Monday, July 9, 2018 at 7:15 p.m., at the at the Georgetown Township Office, 1515 Baldwin Street, Jenison, Michigan.

Richard VanderKlok,  
Clerk

Georgetown Charter  
Township

Posted: May 25, 2018 at 10:15 a.m.

2. Call To Order
3. Roll Call
4. Approval Of The Minutes Of The Previous Meeting
  - 4.I. April 9, 2018 Election Commission Meeting Minutes

Documents:

[ELECTIONCOMMISSIONMINUTES180409.PDF](#)

#### 5. Appoint Election Inspectors

Motion: To \_\_\_\_\_ appointing election inspectors as presented for the August 7, 2018 Election.

#### 6. Appoint Absent Voter (AV) Counting Board Workers

Motion: To \_\_\_\_\_ appointing Absent Voter Counting Board election inspectors as presented for the August 7, 2018 Election.

7. Appoint Receiving Board Members

Motion: To \_\_\_\_\_ appointing Receiving Board election inspectors as presented for the August 7, 2018 Election.

8. Other Business

- a. All 17 precincts are involved in the election.
- b. **Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. This was done at the April 14, 2014 Election Commission meeting.**

**#140414-05 – Resolution Establishing Receiving Boards for all Future Elections Held in Georgetown Township**

Whereas, the Township Clerk is responsible for conducting elections in Georgetown Township; and

Whereas, MCL168.679(a) provides the Election Commission of a Township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

Whereas, the Georgetown Township Receiving Boards are responsible for the duties as outlined in Section 168.697(a) of the Michigan Election Law (Article 116 of 1954); and

Whereas, the Board of Election Commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Boards prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of Receiving Boards and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning with the May 6, 2014 election.

Moved by Chad Tuttle, seconded by Ron Villerius, to adopt the Resolution authorizing the formation of Receiving Boards for Elections held in Georgetown Township.

Yeas: Richard VanderKlok, Chad Tuttle, Ron Villerius

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY AND RESOLUTION  
DECLARED ADOPTED.

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c. With motion #180409, the Election Commission established Absent Voter Counting Boards for all elections in 2018.

**#180409-03 – Establish Absent Voter (AV) Counting Board for all Elections in 2018: May 8, 2018, August 7, 2018 and November 6, 2018.**

Moved by Richard VanderKlok, seconded by Becky Steele, to approve establishing Absent Voter (AV) Counting Boards for all Elections in 2018: May 8, 2018, August 7, 2018 and November 6, 2018.

MOTION CARRIED UNANIMOUSLY.

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With motion #180409, the Election Commission established new pay rates for election workers.

**#180409-06 – Pay Rates**

Moved by Richard VanderKlok, seconded by Becky Steele, to approve the pay rates as follows:

- **\$35.00** (stay the same) per whole session for the “**Hands-On**” training session for the **electronic poll book** and no mileage reimbursement;
- **\$25.00** (stay the same) per the whole session for the “**Hands-On**” training classes (all others except the e-poll book training) and no mileage reimbursement;
- **\$190 (increase of \$10.00 from \$180.00)** for **election inspectors** on Election Day (all day);
- **\$210 (increase of \$10.00 from \$200.00)** for the **co-chairs** at each precinct (all day);
- **\$230 (increase of \$10.00 from \$220.00)** for the **chairperson** at each precinct (all day);
- **\$25.00** (stay the same) additional **each for the one Democrat and one Republican from each precinct who brings the materials to the Township Office** and presents the materials to a Receiving Board;
- **\$80.00** (stay the same) for each **Receiving Board member** (other than a Township employee who is paid their wage or overtime if warranted).

MOTION CARRIED UNANIMOUSLY.

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9. Public Comments

10. Adjournment

**GEORGETOWN TOWNSHIP ELECTION COMMISSION  
MEETING MINUTES-Monday, April 9, 2018**

The meeting was called to order at 7:15 p.m. by Chairperson Richard VanderKlok.

**Roll Call**

Present: Richard VanderKlok, Becky Steele and Jason Minier, members

Absent: None

**#180409-01 – Approval of the minutes of the March 27, 2017 Election Commission meeting.**

Moved by Richard VanderKlok, seconded by Jason Minier, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#180409-02 – Appoint Election Inspectors**

Moved by Richard VanderKlok, seconded by Jason Minier, to approve appointing election inspectors as presented for the May 8, 2018 Election.

MOTION CARRIED UNANIMOUSLY.

**#180409-03 – Establish Absent Voter (AV) Counting Board for all Elections in 2018: May 8, 2018, August 7, 2018 and November 6, 2018.**

Moved by Richard VanderKlok, seconded by Becky Steele, to approve establishing Absent Voter (AV) Counting Boards for all Elections in 2018: May 8, 2018, August 7, 2018 and November 6, 2018.

MOTION CARRIED UNANIMOUSLY.

**#180409-04 – Appoint Absent Voter (AV) Counting Board Election Inspectors**

Moved by Richard VanderKlok, seconded by Becky Steele, to approve appointing Absent Voter Counting Board election inspectors as presented for the May 8, 2018 Election.

MOTION CARRIED UNANIMOUSLY.

**#180409-05 – Appoint Receiving Board Members**

Moved by Jason Minier, seconded by Becky Steele, to approve appointing Receiving Board election inspectors as presented for the May 8, 2018 Election

MOTION CARRIED UNANIMOUSLY.

**#180409-06 – Pay Rates**

Moved by Richard VanderKlok, seconded by Becky Steele, to approve the pay rates as follows:

- **\$35.00** (stay the same) per whole session for the **“Hands-On” training session for the electronic poll book** and no mileage reimbursement;
- **\$25.00** (stay the same) per the whole session for the **“Hands-On” training classes** (all others except the e-poll book training) and no mileage reimbursement;
- **\$190 (increase of \$10.00 from \$180.00)** for **election inspectors** on Election Day (all day);
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- **\$25.00** (stay the same) additional **each for the one Democrat and one Republican from each precinct who brings the materials to the Township Office** and presents the materials to a Receiving Board;
- **\$80.00** (stay the same) for each **Receiving Board member** (other than a Township employee who is paid their wage or overtime if warranted).

MOTION CARRIED UNANIMOUSLY.

#### #180409-07 – Other Business

- This is a School Election and only the 7 precincts for Hudsonville schools are involved.
- Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. This was done at the April 14, 2014 Election Commission meeting.**

#### #140414-05 – Resolution Establishing Receiving Boards for all Future Elections Held in Georgetown Township

Whereas, the Township Clerk is responsible for conducting elections in Georgetown Township; and

Whereas, MCL168.679(a) provides the Election Commission of a Township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

Whereas, the Georgetown Township Receiving Boards are responsible for the duties as outlined in Section 168.697(a) of the Michigan Election Law (Article 116 of 1954); and

Whereas, the Board of Election Commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Boards prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of Receiving Boards and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning with the May 6, 2014 election.

Moved by Chad Tuttle, seconded by Ron Villerius, to adopt the Resolution authorizing the formation of Receiving Boards for Elections held in Georgetown Township.

Yeas: Richard VanderKlok, Chad Tuttle, Ron Villerius

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY AND RESOLUTION DECLARED ADOPTED.**

### **#180409-08 – Public Comments**

No one was present to make public comments.

### **#180409-09 – Adjournment**

The meeting was adjourned at 7:17 p.m.